

The Garden Juicery LLC
JOB DESCRIPTION

Job Title: Food Preparation and Service

Reports To: Store Manager

Position Summary: Prepares produce and other items for the juicing operations and food service operations. Operates the equipment to prepare juice and food ingredients. May also be responsible for portioning and service of food and drink items to the customer service counter. Responsible for maintaining the cleanliness of the kitchen area and equipment. Will ensure that all of our standards of excellence are met. Works as part of a team, supporting each other, and creating an atmosphere of fun.

ESSENTIAL FUNCTIONS

TIME ALLOTTED

Preparation of incoming stock

20%

Duties include assisting the manager in receiving incoming food item orders for use, proper auditing, labeling, and storage of incoming stock, cleaning and prepping of food items for later use according to established standards of quality, proper labeling and storage of prepped inventory. Greeting vendor delivery staff in a friendly and courteous manner will be important to maintain positive working relationships.

Juicing

25%

Set up and tear down the juice press and other equipment. Operate the equipment in a safe manner. Prepare ingredients for the juice recipes in the manner and quantities described by the juicing operations manager. Properly label and store all prepared items. Clean and store all equipment used.

Bottling

15%

Will bottle retail juices for sale and cleanse programs. This work will consist of mixing the proper ingredients specified in the juice recipes. Bottling the juices needed for stocking the store. Preparing cleanse programs for customer pick-up and delivery. Will ensure proper labeling and storing off all products. Will maintain a clean and neat work area.

Dehydration

15%

Prepare food items for use in recipes and sale through proper use of the dehydrators. Will properly label and store prepared items. Clean the dehydrators and work areas between uses.

Food service

15%

Will serve food items according to the established recipes, quantities, and procedures to fulfill customer orders, as needed. Will stock the ingredients needed while properly rotating stock. And, will maintain our standards of cleanliness in the food service area.

Nutritional education

10%

Will take every opportunity to learn more about plant-based nutrition and proper preparation and handling of food items to ensure the best possible quality products for our customers.

Minimum Job Requirements:

Education: Course work in plant-based nutrition would be helpful.

Experience: Prior food preparation experience in a retail or commercial environment preferred.

Abilities: The ability to multitask while maintaining a close attention to details is required. Verbal communication skills. Aptitude for understanding products and services.

Specific Skills: Knowledge of safe food handling procedures. Raw food preparation skills helpful.

Specialized Knowledge, Certifications, or Licenses: Understanding of plant-based nutrition preferred.

Supervisory Responsibility: None

Working Conditions: General retail food service environment. Casual but professional setting. Limited need for overtime and no regular travel is required.

Physical Requirements of Position: Position involves standing for extended periods. Must be able to lift 25 pounds.

Limitations and Disclaimer:

This job description is intended to describe the general nature and level of work being performed in this position. It is not intended to be an exhaustive list of all responsibilities, duties, and skills required for the position.

All job requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

Requirements are representative of minimum levels of knowledge, skills and/or abilities needed to perform this job successfully.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform other job-related duties requested by their supervisor in compliance with Federal and State Laws.

Manager's Name:	Title:
Manager's Signature:	Date:
Employee's Name:	
Employee's Signature:	Date:

Employee's signature denotes that they understand the position duties and requirements and agree to use this document to guide their daily work and overall performance.